



**MINUTES OF THE
ST. JOSEPH CATHOLIC SCHOOL COUNCIL MEETING**

**FEBRUARY 23, 2021
VIRTUAL**

Minutes of the Meeting of the St. Joseph Catholic School Council Meeting, held on February 23, 2021 at 6:30pm.

The meeting was called to order at 6:34 pm by L. Incaviglia.

A. ROUTINE MATTERS

1. Opening Prayer – Prayer for Catholic School Council

The opening prayer was led by L. Incaviglia

2. Roll Call

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal/Vice-Principal Secretary/Treasurer	Lisa Incaviglia	√		
Chair	Stephanie Bays	√		
Teacher Representative	Annette Filice	√		
Non-Teaching Representative	Holly Humphreys	√		
Parish Representative	Sarah Veld	√		
OAPCE Representative	Sarah Veld	√		
PARENT/GUARDIAN MEMBERS				
Lyndsey Dickson		√		
Dina Francis				√
Sarah Pegg		√		

Minutes of the Meeting taken by H. Humphreys

Guest(s) in Attendance – none

It is important to note that Catholic School Council meetings shall not proceed unless there is a quorum in attendance (50% + 1). At all meetings there must be a majority of Parent Representatives as well as the Principal. Quorum for our CSC is 3 Parent Representatives.

3. Approval of the Agenda

Moved by S. Veld

Seconded by L. Dickson

THAT the St. Joseph Catholic School Council approves the Agenda of the St. Joseph Catholic School Council Meeting of February 23, 2021.

CARRIED

6. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

7. **Approval of Minutes of the St. Joseph Catholic School Council Meeting of November 24, 2020**

Moved by S. Veld

Seconded by S. Bays

THAT St. Joseph Catholic School Council approves the Minutes of the St. Joseph Catholic School Council Meeting of November 24, 2020 as presented.

CARRIED

• **PRESENTATIONS – St. Joseph Catholic Elementary School Improvement Plan for Student Achievement and Well-being – Presented by L. Incaviglia**

- a. Lisa explained the making of the SIP and its sections. The following 3 areas are the focus of the Plan: Catholic Faith, Community and Culture, Literacy & Numeracy, and Pathways. We are focusing on mental health and the appreciation of diversity. With the new Math Curriculum for grades 1 to 8, the staff is focusing on implementing it with a variety of resources and supports such as Math UP Classroom. We are also working on modelling and encouraging a growth mindset in all students.

• **PRINCIPAL'S REPORT**

The following Policies and Administrative Guidelines are currently being reviewed as part of the cyclical Policy and Administrative Guidelines Review process. To be considered, all submissions must identify the specific policy and include your name, phone number, address and affiliation with Niagara Catholic. *Anonymous or pseudonymous submissions will not be considered.*

[Bullying Prevention and Intervention Policy \(302.6.8\)](#)

[Student Expulsion Policy \(302.6.5\)](#)

[Employee Workplace Harassment Policy \(201.7\)](#)

[Employee Workplace Violence Policy \(201.11\)](#)

Please submit your feedback to [Jennifer Pellegrini](#) by March 8, 2021 at 12:00 p.m.

Email L. Incaviglia if you have any questions or feedback regarding the above policies prior to the deadline.

- **Niagara Catholic Parent Involvement Committee – NCPIC** – Minutes of the January 2021 NCPIC Meeting were shared with Catholic School Council Chairs. We have no information to share at this time.
- **Special Education Advisory Committee (SEAC) Report – None**
- **Catholic School Council Financial Report**
 - a. H. Humphreys explained the funds in and out. We are awaiting the funds raised from our virtual fundraisers. They will be included in the financial report at our next meeting.
- **Virtual Parent Night – March 18th 6:30pm to 7:45pm – unlearn® – Critical Thinking By Design**
 - a. This virtual parent night will focus on uncovering unconscious bias using unique graphic designs, specifically created to engage everyone and invites multiple perspectives.
 - b. Unlearn will be presenting on March 9th to grade 7 (am) & 8 (pm) students, helping them to be more accepting of diversity.
 - c. Poster packs of the graphic designs used by unlearn will be used as follow up after the student sessions.
 - d. L. Incaviglia is hopeful that we can bring them in every year and possibly present to younger grades if budget allows.

- **OAPCE REPORT – Sarah Veld –**
 - a. OAPCE February newsletter includes free webinar sessions with Paul Davis; Anthony Perrotta; and Wes Williams ‘aka Maestro Fresh Wes’. We will put this information in our March newsletter so interested parents are able to register.

- **STAFF REPORT – Mrs. Filice –**
 - a. Unlearn sessions are coming in March, Kids Helping Kids > Dress Like your Teacher Day was a great success!
 - b. Student elections happened prior to the Christmas break – they are focusing on inclusivity and they meet weekly to plan for that
 - c. Father Rico celebrated our virtual Ash Wednesday Mass
 - d. dates have been given for Confirmation (April 7) and Graduation (June 23)

- **ADDT'L COMMENTS**
 - a. L. Incaviglia > First Reconciliation (March 8) and First Communion (April 18), hoping to leave the "gray" zone so we may have up to 30% capacity in the church
 - b. S. Bays - Volunteer hours for grade 8's? Very difficult to do this during the pandemic. A. Filice has spoken to Fr. Rico and the expectation is not much at this time and they are talking about different volunteering that the students are able to do.
 - c. S. Pegg inquired about grade 7 & 8 vaccinations and L. Incaviglia informed that it has not been planned for this year due to the pandemic, we are waiting for word from Public Health
 - d. L. Dickson said that Mrs. Ciccone was so patient and wonderful during their virtual Google meets with a class full of grade 2's and kudos to Mrs. Penner for still working with all of her students
 - e. S. Bays-what's the possibility of the grade 8's having some sort of in-person graduation during the day even if they cannot celebrate at night. L. Incaviglia - Decisions about the format of graduation will be forthcoming and are dependent upon the gathering size at the time, direction from Public Health, The Ministry of Education and Niagara Catholic.

- **AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS – N/A**

- **NEXT MEETING – Tuesday, April 27, 2021 at 6:30pm - VIRTUAL unless directed otherwise**

- **ADJOURNMENT**
 Moved by L. Dickson
 Seconded by S. Bays
THAT St. Joseph Catholic School Council of February 23, 2021 be adjourned. This meeting was adjourned at 7:23 pm. **CARRIED**

- **CLOSING PRAYER – Hail Mary - ALL**